



PRIVACY STATEMENT FOR PROCEDURES RELATING TO PROCESSING OF PERSONAL DATA IN THE CONTEXT OF THE DECLARATION OF INTEREST APPLICABLE TO JU STAFF ED Decision n° 110 of 2014

This privacy statement provides information relating to the processing of personal data of the Statutory Staff of the JU and the other JU actors¹ carried out by the Clean Sky JU when managing data related to the declaration on interest performed in compliance with the Decision of the Executive Director n° 110 of 2014. The processing of personal data of data subjects by Clean Sky JU is regulated by Regulation (EC) No 45/2001 on the protection of personal data by the European Union's institutions and bodies.

The JU will ensure that candidates' personal data are processed as required by Regulation (EC) N°45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data. This applies in particular to the confidentiality and security of such data (Official Journal of the European Communities L8 of 12 January 2001).

What is the purpose of the personal data collection

The purpose of the collection of data is to evaluate certain personal information related to any conflict or potential of interest of the staff of the JU and other JU actors as in the performance of their work at the JU.

Who is the controller of the data collection?

The Executive Director of the Clean Sky JU

What is the legal basis of the processing?

Article 22 of the Statutes of the Clean Sky Joint Undertaking
Decision of the Executive Director n° 110
Article 11a of EU Staff Regulations, Article 11 and 81 of CEOS

Which personal data are collected?

The personal data collected are:

- a. Basic personal data: name, surname, position held and contact details.
- b. Other data processed: personal data related to any declared interest in the framework of the conflict of interest framework of the JU. Also financial information and information also related to family members may also be processed.

¹ See definition in the Decision of the Executive Director n° 110

Those data shall be requested for a time period not exceeding three years prior to the employment by the JU.

How is Clean Sky JU processing the personal data?

The data collected is processed either manually or electronically.

When processing manually, the documents are stored and locked by the authorized staff (until destruction).

When processing electronically, the data is stored in Clean Sky IT infrastructure. Access to the IT infrastructure is protected by access rights granted to authorized staff.

Right of access

Data subjects are entitled to access their data by sending an email to the data protection officer (eric.dautriat@cleansky.eu).

Right of rectification

Data subjects may ask for erase and rectify data. Clean Sky response is within five working days upon justified requests. The data is immediately blocked for verifying purposes. Data subjects are informed the approval or rejection of their requests.

Data subjects can request rectification of their data by sending an email to the data protection officer (eric.dautriat@cleansky.eu).

Who has access to the personal data?

Clean Sky authorized staff (HR, Legal Officer and Internal Auditor).

Authorized staff from external bodies: Court of Auditors, European Court of Justice, Internal Audit Service of the Commission, may also access to relevant personal data for audit control.

Requests for public access

Third parties might request access to documents relating to the declarations of interests (based on Regulation EC No 1049/2001). Such disclosure qualifies as a transfer pursuant to Articles 8 or 9 of the Regulation. Therefore, pursuant to Article 8(b) such transfer would involve a balance of interest with the legitimate interest of the data subject.

Data subjects have the right to object to such transfer or disclosure and compelling legitimate grounds based on Article 18(a) of the Regulation.

What happens if requested data is not provided?

In case data subjects fail to provide certain information related to these matters to the controller he/she may be excluded from a right or benefit in line with the related procedure (invitation to tender for procurements, calls for proposals for grants and appointment letter for experts).

For how long are data retained?

The data are stored for the period necessary for the purposes for which it was collected, including for control or audit (i.e. the time of employment plus five years).

Right of rectification

Pursuant to Article 11(1)(f)(iii) of Regulation (EC) No 45/2001. The data subject has the right to have recourse at any time to the EDPS.

Who should be contacted in case of queries or complaints?

The data protection officer of the CSJU JU: bruno.mastantuono@cleansky.eu

The CSJU HR team: mariella.piersantini@cleansky.eu

The European Data Protection Supervisor: edps@edps.europa.eu